



SUMMER MAINTENANCE ASSISTANT

Camp Penn, Waynesboro PA

The Camp and Retreat Ministry cultivates authentic connection in Christ, community, and creation.

PRIMARY PURPOSE

As a member of the Summer Staff, Maintenance Staff support the overall daily operation of the summer camp programs primarily through the upkeep and maintenance of Camp Penn facilities and grounds.

ACCOUNTABILITY

Maintenance Assistants are accountable to the Center Director.

LOCATION

Positions available at:
Camp Penn, Waynesboro Pennsylvania

HOURS

This is a seasonal position for the summer months of June – August with an average of 15-30 hours per week. Typically work 4 hour shifts in morning or evening.

COMPENSATION

\$9 - \$12 per hour depending on experience.

RESPONSIBILITIES OF SUMMER MAINTENANCE STAFF

Groundskeeping:

Maintain well-groomed grounds that are safe, visually pleasing, and inviting.

Mowing, trimming, weeding, leaf and debris removal, trash removal, gutter and down spout cleaning, tree trimming, campfire wood cutting, splitting, storage and staging for group use, pressure washing of roadways and walkways etc.

Building maintenance and repair:

Maintain the proper function, operation and aesthetics of the facilities and amenities.

Lighting, windows and door function, wall repairs and painting, hardware, trash removal, basic facilities cleaning as needed.

Maintenance of equipment:

Maintain equipment in good operational readiness.

Tune ups, oil changes, blade sharpening, maintain proper fuel mix, fluid levels, tires, cleanliness of equipment.

Summer program:

During the summer camp season, all staff are expected to be a contributing member of the summer program team. This responsibility includes participating in staff meeting and trainings, treating the summer staff as coworkers, and conducting oneself in a manner that supports the summer camp program. Interacting with campers and volunteers in a respectful, positive way is required.

The above responsibilities are intended to give an overview of the general responsibilities of members of the Summer Staff. Further responsibilities and duties may be assigned by the Center Director at any time.

QUALIFICATION

Willingness to work in and contribute to a Christian Community.

Agrees to uphold the mission, vision, and core values of the SUSCRM Camp and Retreat Ministry.

Must be at least 16 years of age. 18 years or older preferred.

Must be able to lift at least 50 pounds.

Ability to maintain a courteous and helpful attitude with campers, volunteer staff, and other staff.

Must maintain the following clearances per Pennsylvania state law: PA State Police Criminal History, PA Childline Certification and FBI Criminal History.

Must complete the MinistrySafe Safe Sanctuary Training prior to giving direct supervision to any campers or volunteers.